



# Exhibitor/Vendor Booth Application November 8 & 9, 2019

*(Application Deadline Oct 1, 2019 or Until Filled)*

Business Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Alternate/Mobile Phone \_\_\_\_\_

Email Address \_\_\_\_\_

**(Space only – no equipment, power or water supplied by MWR)**

Fee: 10' (frontage) X 10' footprint only \$1,500	\$ _____
Fee: 10' (frontage) X 20' footprint only \$2,000	\$ _____
Fee: 15' (frontage) X 15' footprint only \$2,000	\$ _____
Fee: 20' (frontage) X 20' footprint only \$2,500	\$ _____
Custom Size: _____	\$ _____

TOTAL COST \$ \_\_\_\_\_

- \_\_\_ Read the application package carefully –Sign Rules and Regulation Page
- \_\_\_ Complete the application form in its entirety
- \_\_\_ Include a complete product listing with prices. **For Merchandise Sales: Attach a complete product listing with prices**
- \_\_\_ Include a copy of your resale license
- \_\_\_ Include proof of license to sell items bearing the Blue Angels/Military
- \_\_\_ Include proof of Liability Insurance (\$1 Million required)
- \_\_\_ Include photos of your booth

**Form of payment:**

Check- amount \_\_\_\_\_

Make check payable to: **MWR Fund** (On the check note: AIR SHOW Novelty 2019 and mail to:  
MWR Marketing  
NAS Pensacola  
450 Radford Blvd., BLDG 4143  
Pensacola, FL 32508

Credit Card Payment: Please contact the Marketing department at [NASPensacolaAirShow@gmail.com](mailto:NASPensacolaAirShow@gmail.com) to arrange for a credit card payment.

**NO REFUNDS**

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## AIR SHOW INFORMATION

NAS Pensacola is pleased to announce the Blue Angels Homecoming Air Show on November 8 & 9, 2019. This year's NAS Pensacola will provide the opportunity for the everyone to enjoy a world class air show and visit Pensacola's "Cradle of Naval Aviation", home of the Blue Angels Flight Demonstration Team.

The Blue Angels Homecoming Air Show is one of Pensacola's largest events, attracting over 180,000 spectators during this two-day event with three shows. An unbelievable lineup of aerobatic performers along with our own Blue Angels.

Proceeds from the Air Show benefits Morale Welfare & Recreation (MWR) at NAS Pensacola, a non-profit organization, which provides vitally needed recreational activities and other quality of life support services for our military personnel and their families.

## POLICIES AND GUIDELINES

The MWR Exhibitor/Vendor Committee will assign your booth location. Vendors can set-up Thursday until sunset and again Friday morning till 7:30 am. **Tarmac must be clear my 7:30 am of all vehicles.** All vehicles and supplies will be inspected upon entering the flight line area by military security personnel. All personnel must have a valid photo ID with them at all times (i.e., driver's license), and valid vehicle insurance is mandatory for every vehicle entering NAS Pensacola.

### Hours of Air Show Operation (Hours Subject to Change) All Vendors must remain open!

Friday Day Air Show, November 8, 2019 - 8:00 am – 3:30 pm (gates open at 8:00 am; Air show starts at 9:30 am)

Friday Night Show, November 8, 2019 - 4:00 pm – 6:30 pm (Night Air Show – All vendors will need lights to stay open)

Saturday Day Show, November 9, 2019 8:00 am – 3:30 pm (gates open at 8:00 am; Air show starts at 9:30 am)

### Booth Space:

- You will NOT be allowed to expand beyond your allotted space, before submitting an application make sure all of your equipment can be set-up in your request space.
- Booths are for exhibitor display or merchandise sale only. No food, beverages, or candy items are to be sold in or around the booth.
- Vendors are responsible for installation and disassembly of their own displays. No part of the display may interfere in any way with another vendor or reach beyond the limits of the rented booth space. Vendors may decorate their own booths or employ professionals to do so at their own expense. All materials must be non-flammable. No inflatable/helium type balloons are permitted.
- Promotional materials may be distributed only from the confines of the rented booth space.
- Raffles are not permitted under any circumstances.
- Smoking is prohibited in all booths.
- Electricity, water, and lights are not available inside any booth. Generators are permitted, provided they are quiet and do not interfere with the Air Show or other vendors, no cords are permitted outside of the provided booth space.
- No political displays
- No housing or overnight camping will be allowed on air show grounds.

**Pricing:** All products must be sold at fair market value only. All items offered must be in good taste and are subject to US NAVY rules and regulations, to include all Military trademark and licensing requirements. All vendors must obtain a license before selling merchandise associated with the Blue Angels mark or any U.S. Military Branches marks prior to submitting this application. Proof of license must be submitted along with your application.

### To obtain a license, vendors may contact:

Blue Angels mark:

Assistant Counsel for the Chief of Naval Air Training

250 Lexington Blvd. STE 102

Corpus Christi, TX 78419-5041

(361) 961-1839

[Joel.bouve@navy.mil](mailto:Joel.bouve@navy.mil)

No weapons or replica of weapons, noisemakers, or fireworks will be permitted (i.e., water guns, knives poppers, etc.) Prices are to include all taxes and credit card fees.

**Trash Removal:** All booths must be kept clean and orderly at all times. Trash must be placed in refuse containers (centrally located).

**Parking:** No "convenience parking" will be allowed on the tarmac. All vendor support vehicles may unload and will be directed to park where the Vendor Coordinator directs. Vendor supply/restock vehicle parking will be evaluated on a case by case basis. NO vehicles will be allowed to park or ride on the flight-line once gates open to the public.

**Employees:** Shall be solely responsible for the conduct of its employees, personnel, and agents in connection with their performance. You must submit a security form (5512) for each person working your booth(s).

**Protection from Theft:** Booths should not be left unattended at any time during operation hours. Vendors should conceal and properly secure all valuable items when leaving the flight-line after hours. MWR will not be held liable for any loss or damage to Vendor's equipment or property.

**Insurance:** You must furnish a certificate of insurance to the MWR office at time of registration. The insurance certificate requirements are as follows:

- The insurance company shall have a minimum Best Rating of A-1.
- The minimum limit of liability shall be \$1,000,000.00.
- The policy coverage shall be Comprehensive and on an Occurrence form.
- Under Certificate Holder, **US Navy and MWR at NAS Pensacola, 450 Radford Blvd., BLDG 4143, Pensacola, FL 32508** shall be named as Additional Insured.

**Closing Procedures:**

- Saturday, November 9 starting at 3:30 pm you may start breaking down your booths.
- ABSOLUTELY NO vehicles allowed until close of air show each day.

Any questions should be directed to [naspensacolaairshow@gmail.com](mailto:naspensacolaairshow@gmail.com).

The MWR Vendor Committee reserves the right to be selective to assure quality and diversity. For the success of this community event, we reserve the right to refuse and/or discharge a vendor from participating in NAS Pensacola Air Show upon the vendor's non-compliance with these guidelines.

I release NAS Pensacola, Department of the Navy, and the United States Government, from any and all liability for any loss, theft, or damage of property that may occur while displaying their product/property at the 2019 NAS Pensacola Air Show.

**Any deviation of any of these policies will be considered breach of contract and are subject to contract termination clauses.**

*I hereby agree to abide by all terms, rules and regulations stated on this application form.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

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**Office Use ONLY**

Cash Received:

Check Number:

Credit Card:

Approved by \_\_\_\_\_ Date \_\_\_\_\_

# SECURITY FORM FOR ALL EMPLOYEES/WORKERS

Please see attached 5512 Security Form and submit it back to Kathy Holmes at [naspensacolaairshow@gmail.com](mailto:naspensacolaairshow@gmail.com) or by fax to 850-452-6204

## **STOP! BEFORE YOU SEND**

Did you remember to:

- Read the application package carefully
- Complete the application form in its entirety
- Include a product listing with prices
- Copy of Insurance Certificate
- Include a Security Form for all workers (5512 form)
- Included payment